



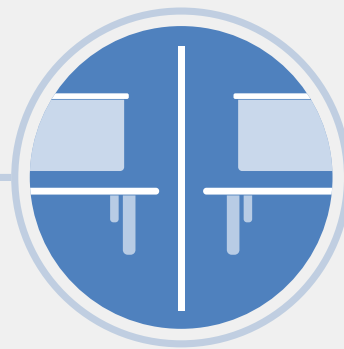
## Our Products & Services



Office Space



Hot Desks



Meeting Rooms



Virtual Office

## Facilities & Amenities



**2 x Board & 2 x Conference rooms**  
Capacity 10-60



**9 x Meeting rooms**  
Capacity from 2-10



**8 x Hot Desks**  
Available for daily hire



**Bike racks & showers**



**Disabled facilities**  
Incl. disabled parking, toilet, shower  
& portable hearing loops



**Virtual office solutions**  
Registered address & voicemail



**VAT exempt building**  
No VAT to pay on Licence  
fee or utilities



**Central London location**  
2 mins walk Borough tube and 10 mins  
walk London Bridge







**London attractions**  
Within the local area



## Permanent desk space prices (estimates)

Per 1x desk space	Annually*	Monthly*
Licence fee per desk	£4,460.00	£371.66
Utilities** (Gas, electricity & water)	£668.40	£55.70
Phone/Broadband rental (£6 p/m each)	£144.00	£12.00
Communication charge	£105.00	£8.75
Business rates***	£295.32	£24.61
<b>Total per desk</b>	<b>£5,672.72</b>	<b>£472.72</b>

## Included in rental price

-  Use of meeting, board & conference rooms
-  Tea, coffee & water coolers
-  Manned reception & security
-  Office cleaning & maintenance

### Opening hours:

Monday - Friday: 7am - 9pm. Saturday: 9am - 5pm

\*Plus VAT where applicable. VAT will not be charged on Licence fee, Utilities or Business rates

\*\*Estimated and based on shared usage.

\*\*\*Business rates subject to any council increases during the fiscal year, rates will not be charged in the event we receive full 100% rates relief. Costs pro-rata Apr 2017/Mar 2018.

A fully refundable security deposit of 25% of the annual desk rental will be required to be paid prior to moving in.

The license agreement is for a minimum of twelve months with a three month break out clause.

For twenty desks and above the notice period required will be six months.

Phone call and printing costs are charged separately and payable by monthly invoice

Prices correct at time of going to print May 2017. Please check the website for regular price updates.