



## Our Products & Services



Office Space



Hot Desks



Meeting Rooms



Virtual Office

## Facilities & Amenities



**3 x Board & 2 x Conference rooms**  
Capacity 10-60



**11 x Meeting rooms**  
Capacity from 2-10



**6 x Hot Desks**  
Available for daily hire



**Video conferencing facilities**



**Bike racks & showers**



**Disabled facilities**  
Incl. disabled parking, toilet, shower  
& portable hearing loops



**Virtual office solutions**  
Registered address & voicemail



**VAT exempt building**  
No VAT to pay on Licence  
fee or utilities



**Central London location**  
2 mins walk Borough tube and 10 mins  
walk London Bridge





**Enquire now about office desk space**



## Permanent desk space prices (estimates)

Per 1x desk space	Annually*	Monthly*
Licence fee per desk	£4,660.00	£388.33
Utilities** (Gas, electricity & water)	£668.40	£55.70
Phone/Broadband rental (£6 p/m each)	£144.00	£12.00
Communication charge	£115.00	£9.58
Business rates***	£295.32	£24.61
<b>Total per desk</b>	<b>£5,882.72</b>	<b>£490.22</b>

## Included in rental price

-  Use of meeting, board & conference rooms
-  Tea, coffee & water coolers
-  Manned reception & security
-  Office cleaning & maintenance

### Opening hours:

Monday - Friday: 7am - 9pm. Saturday: 9am - 5pm

\*Plus VAT where applicable. VAT will not be charged on Licence fee, Utilities or Business rates

\*\*Estimated and based on shared usage.

\*\*\*Rates will not be charged in the event we receive full 100% rates relief. Costs pro-rata Apr 2018/Mar 2019. Business rates subject to change.

A fully refundable security deposit of 25% of the annual desk rental will be required to be paid prior to moving in.

For twenty desks and above the notice period required will be six months.

Phone call and printing costs are charged separately and payable by monthly invoice